

ParentPay is a cashless system that allows you to pay for items such as school lunch/snacks and trips for your son/daughter.

If your child is invited on an external trip that costs money then this trip will show up on your account.

First the trip will be created and then your child will be assigned to it. Once this has been done, you will be able to view the trip and any information provided. You will also receive a letter that will have all the trip details, ParentPay information, a reply slip for you to sign and hand back to the school and a PayPoint barcode. This barcode will be at the bottom of the page as shown in the picture:

This is important for you to keep as the barcode allows you to pay for that specific trip/lunch in any shop that has this logo:



ANYONE is able to make a payment in the shop as long as they have the barcode and a means to pay. You can also make multiple payments with the same barcode.

For example, if the trip is £50, you can take the barcode letter and pay £10 and then at a later date you can take the **SAME** barcode letter and pay the remaining amount.

In store, you can pay the amount that is required via cash or card and then you will receive a receipt which you keep. The payment will then be logged on to your account on ParentPay within the following 36-48 hours. Please keep the receipt as proof of payment.

If you require any further information, please do not hesitate to contact me.

Best wishes,

Mr Douglas

Supporting Officer

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