



# Sixth Form Academy Agreement 2023-24



This document summarizes the structures, systems and support we as a school and you as a family will put in place to ensure students thrive & succeed in their time at Oasis Academy South Bank and beyond.

By sending your child to Oasis Academy South Bank, you agree to the structures and systems we are putting in place.

Please, however, ensure that you carefully read the Home Academy Agreement in full and complete the permission slip section below to avoid lots of admin for you throughout the year.

**VISION:** All young people, regardless of starting point, will 'Climb the STAIRS to Greatness' at Oasis Academy South Bank. Through love, nurture and a rigorous academic focus, Oasis Academy South Bank students will, ultimately, be successfully and happily employed in a career with prospects and become a model citizen.



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# 1. Academy culture, behaviour and inclusion

## 1.1 A culture of excellence

Oasis Academy South Bank believes that students will only achieve academic excellence and outstanding outcomes within a calm, positive, focussed, happy learning environment. Oasis Academy South Bank also believes that the distinction between behaviour being 'good', and behaviour being 'outstanding', is when students are enforcing and encouraging the behavioural and cultural norms themselves. The students have bought into the culture and the value system; they can see the worth of structure, calm and order and consequently, ensure that they encourage students to conform and discourage students who do not. These structured and cultural norms in a classroom ensure there is freedom for innovative and creative lessons free from time-wasting, low-level misbehaviours. We believe every minute of our extended school day is a precious learning opportunity and, to this end, we have a common and very detailed set of expectations and clear systems and structures so no time is wasted. *The following behaviours and social norms will be explicitly taught, modelled, reinforced and praised:*

1. Making people feel happy, included, safe and wanted (keeping negative thoughts to yourself, being thoughtful towards others)
2. Encouraging another student to behave in an appropriate way
3. Making eye contact when you are speaking to your friends, your teachers or visitors
4. Listen and respect others when they are contributing or speaking
5. Smiling
6. Always saying "please" and "thank you"
7. Opening and holding doors for one another
8. Saying "Good Morning/Afternoon" "How are you? Can I help you?"
9. Volunteering to help other students or staff
10. Taking initiative
11. Doing what's expected even when others are not.
12. Speaking to an adult when there is a concern they need support with.

# 2. Oasis Academy South Bank Code of Conduct

All Oasis Academy South Bank students 'Climb the STAIRS to Greatness' by:

## 2.1 In lessons:

- Arriving at school between **8:30am – 08:58am** and getting to all lessons ready to start on time at **9:10am**
- Having the correct equipment in every lesson and their desk set out and ready for learning (the equipment list is in section 2.1.5)
- Wearing the correct uniform smartly throughout the day (see the dress code section below.)
- Entering the classroom calmly, greeting the teacher and starting the 'Do Now' activity
- Not eating or chewing in class. (Packed lunch must be eaten outside of lesson time, no chewing gum allowed, only water in lessons)
- Being an active learner by engaging with the activities set by the teacher, and demonstrating this by SLANTing at all times (Sitting up, Listening, Asking and Answering questions, Nodding, Tracking the speaker)
- Always recording homework and completing homework on time and to an excellent standard
- Making sure that students catch up with their learning if they have been absent from school or have fallen behind for other reasons
- Believing that we are all part of a learning family and are all responsible/ accountable for each other's behaviours - students must encourage positive behaviour from family members.

## **2.2 Being a South Bank Citizen:**

- Always being inclusive - never isolating, insulting, excluding, undermining or swearing at anyone
- Never screaming or shouting
- Always respecting school property and taking care not to waste school resources - never defacing the building, dropping litter or spitting
- The first person in any line always holds the door open for adults and your peers in a courteous manner.
- Always smile and say "Good morning" or "Good afternoon" to any visitor
- Always open the door for another person
- Always remember you are an ambassador for the Academy when on trips or educational visits or out in the community
- Always remember you are an ambassador for the Sixth Form when you are in lower school and the surrounding area (e.g. at lunchtime) or working with Y7-11 students.
- Always giving up your seat for an adult or family with young children
- Always go home from school in an orderly, responsible way. Do not hang around on the streets
- When travelling on public transport, always respect those around you, reminding other Oasis Academy South Bank community members of our expectations

## **2.3 SLANT - Students are expected to SLANT as their 'default' position in class as it is of best benefit for student learning**

*\*Doug Lemov "Teach Like a Champion Technique" Technique 32.*

SLANT stands for the following:

- Sit up and sit still
- Listen
- Ask and Answer Questions
- Nod your head
- Track the speaker

Students will be taught how to SLANT and will be expected to demonstrate this behaviour in every lesson. As well as being a proven benefit for student learning, it also teaches students vital social skills which are expected in the work place.

## **2.4 "Sweat the Small Stuff": Students know what is expected and what the consequences are:**

As a member of our Sixth Form, you are held in high regard by other students and must act accordingly. You are a positive role model to all members of our community. You are expected to uphold the highest standards of behaviour at all times. Even the smallest behaviours that run against this culture can degrade our community's environment for learning. The following behaviours are therefore *unacceptable*:

1. Talking while the teacher or a peer is talking
2. Putting one's head down in class, slouching or leaning backwards in one's chair
3. Any uniform infringement (Wearing trainers etc.)
4. Calling out without permission
5. Tapping their own desk or chair or that of another student
6. Trying, non-verbally, to get other students to laugh at them inappropriately
7. Refusing to SLANT
8. Rolling eyes or not making eye contact
9. Damaging school property or wasting resources
10. Any rudeness to another person
11. Wearing airpods or headphones when talking to a teacher, member of staff or visitor

## **2.5 Uniform & Dress Code**

Students are required to **always** wear professional dress. The Sixth Form receives a lot of external visitors from professional industries and universities so students must always be ready to give a good impression.

**Sixth Form Uniform Policy permits students to wear only:**

- Black/Blue/Grey/Navy bottoms (trousers or below-knee skirts)
- Shirts – striped or in plain colour without large logos
- Black/Blue/Grey/Navy Blazers not a necessity
- Black/Blue/Grey/Navy smart dresses (below-knee, shoulders covered)
- Black/Blue/Grey/Navy plain, smart jumpers

### **Summer**

In summer the weather is warmer, but it is not appropriate to dress more casually. Students who come to school inappropriately attired will be advised of this and asked to conform in future. In exceptional cases they may be asked to return home to amend their outfit.

### **Jackets / Outdoors Coats**

Students may select their own coat or jacket. **These are not to be worn in the building at any point.** They should be removed on entry and should be off before the student reaches the 3<sup>rd</sup>/4<sup>th</sup> floor classrooms. **At no point should they be worn in classrooms or corridors within the Sixth Form or anywhere in the lower school.** Coats may be confiscated by teachers.

### **Hoodies**

Hoodies create an unprofessional atmosphere in Sixth Form and are not permitted at any time.

## **2.6 Professional Responsibilities in Sixth Form:**

As a Sixth Form student you are expected to be a role model for younger students. This means behaving professionally at all times whenever in the sixth form or lower school building.

**Professionalism includes:**

- **Being punctual, ideally slightly early.**
- **Communicating politely by email and in conversations.**
- **Doing what you say you are going to do.**

You will also be expected to support lower school students to be successful, as you have been. This will be through:

- Supporting a lower school DEAR group
- Providing learning support in lower school lessons
- Supporting in lower school clubs and societies
- Proactively engaging with lower school students in a professional and supportive manner, wherever possible

## 2.7 Equipment

Students must ensure they have all of the following equipment with them for every lesson:

- Black or Blue biro or pen
- Green biro or pen
- Pencil
- 30 cm ruler
- Maths set
- Colouring pencils
- 2x highlighters
- Glue stick
- Rubber / Sharpener
- **Scientific Calculator** – the majority of A-levels

require a calculator. **If you take A-Level mathematics you will need to purchase an advanced calculator, the school will contribute towards this cost.**

- Lever arch file (One per subject)
- School appropriate scissors
- Plastic Wallets
- Pencil case
- Reading Book (wider reading is essential to your university application)

## 3. School Day

### 3.1 School Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-8:10	Staff Meetings Sixth Form open to students for study.				
8:10-8:20					
8:20-8:30					
8:30-9:10	Lower School House Time (Form Time). Sixth Formers may volunteer in House Time.				
9:10-10:05	Lesson 1				
10:05-11:00	Lesson 2		Year 12 PSHCE/Assembly		
11:00-11:20	Break				
11:20-12:15	Lesson 3			Year 12 Super Study	
12:15-1:10	Lesson 4				
1:10-1:55	Lunch		Early Finish due to staff training. CS as normal at lunchtime.	Lunch	
1:55-2:55	Lesson 5		Mentoring in Lower School / Clubs & Sports	Year 13 PSHCE/Assembly Y13 Catch Up Club / Early Finish / CS	
2:55-3:55	Lesson 6	Year 13 Super Study			Early Finish/CS
Sixth Form open to students for study until 5.30pm on most days.					

The school day begins at 9.10am in Sixth Form. Students may arrive from 8.30am onwards and use the facilities for study.

Every student will have 6 lessons of every subject every week. This ensures maximum contact with expert teachers and is typically 20% more than most Sixth Forms offer.

**Super Study** is a dedicated lesson each week for the whole year group to work silently and independently on revision. This will also be used as time for the Sixth Form pastoral team to check in on individual students.

**PSHCE/Assembly** is a compulsory part of A-Level study. Students will be in class groups for PSHE and in the auditorium or SF4.5/4.6 for assembly.

**Early finish** takes place on Wednesday (1.10pm), Thursday (2.55pm except for Y13 students doing Catch Up Club) and Friday (2.55pm).



### 3.2 Compulsory Study (CS)

- 1) If homework is incomplete or a student has not behaved professionally, students will be registered for compulsory study (CS). It is a student's responsibility to check the CS list. If a student is on the CS list they must arrive at CS, on Floor 2, within the first 5 mins after the end of the school day.
- 2) The purpose of CS is to give Sixth Formers the opportunity to behave as professionals, arriving on time to catch up on a deadline that they have missed. If students do not attend compulsory study on time without being prompted then they will be registered for Extension in the lower school the following day.
- 3) In the rare case that a student does not attend extension the following day then they will be placed in relocation.

KS5 students are expected to do the right thing for the right reason (their own long-term academic success!). Students are expected to follow these basic steps:

- i. Be Punctual – to be present and on time to lessons. To complete all homework on time.
- ii. Be a Role Model – to always be polite and respectful to other students and staff.
- iii. Be a Positive Influence – to always have a positive impact on the learning in lessons by asking questions and supporting peers.

Staff will report any behaviour that goes against our values to the Sixth Form Team. CS is an opportunity for students to reflect upon their behaviour and rectify it in a professional manner. **CS is an opportunity for students to respond to catch up on missed work and respond as young professionals, taking responsibility for mistakes. If students do not respond as young professionals, arriving at compulsory study within the first five minutes, then they will need to attend lower school extension the next day and parents will be notified. Extension will also be issued for repeats of the same behavior, if compulsory study is not helping a student to improve their habits.**

Students that follow our core values will be entitled to flexible work hours (they will be entitled to their **Early Finish** at 1.10pm on a Wednesday (1.10pm), Thursday (2.55pm), except for Y13 students doing Catch Up Club, and Friday (2.55pm).

### 3.3 Early Finish

Early finish is at the discretion of the KS5 pastoral team. It is a privilege that we encourage. Many students use the early finish to take part in sport, do part-time work, study independently, or catch up on their work.

The KS5 pastoral team will remove the privilege of one or both early finishes when it is in the best interests of the student. This may include – but not be limited to – the following scenarios:

- i. The student is significantly under-attaining seriously and needs support with catching up academically.
- ii. The student would benefit from one-to-one support in a subject and the teacher is free on a Friday afternoon to support them.
- iii. The student is disorganised and needs to stay behind regularly to organise their notes.
- iv. The student has missed part or all of a day of study – or more – and needs to catch up on work missed.
- v. Student attendance drops below 95%.

### 3.4 Lateness to school

Students may arrive from 8.30am onwards to complete independent work. Students are late to Sixth Form if they are not sat in lessons ready to start at 9.10am. Student keycards will work on the door to sixth form entrance until 9:10am. **After 9.10am, students are late and their keycards will not work. Students will need to go through the lower school and register as late at reception.**

If students are late, they will remain in CS for the **number of minutes they were late plus an additional 30 minutes** on that evening. Parents will be informed by a text, phone call or email. Failure to attend will result in usual process of further escalation. If students are repeatedly late then extension will be issued and parents will be notified.

## 4. Attendance and Punctuality

### 4.1 The importance of attendance

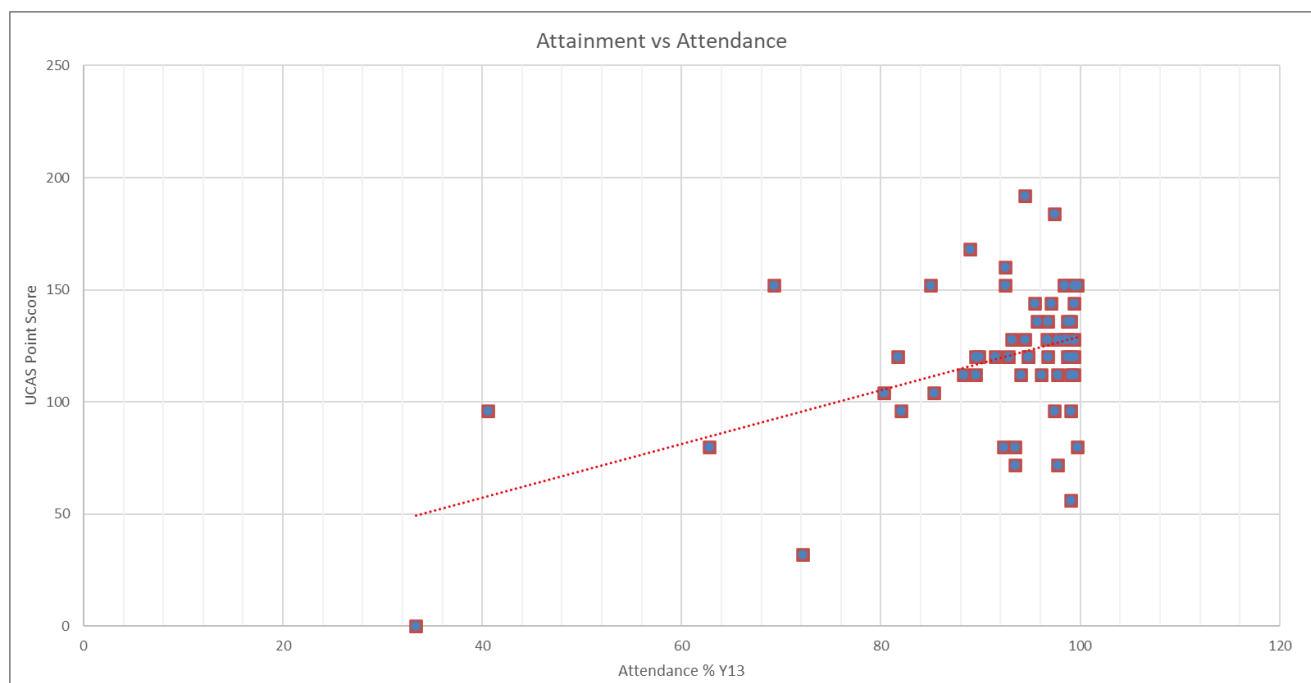
There is nothing more important than excellent attendance. Without being in school, we cannot help you succeed. Students at the Academy have the right to the best possible education. For students to access the best possible education, a high level of attendance is essential. Students' routines, their enjoyment of school, their ability to achieve top A-Level results, and their opportunity to make a positive contribution to our school community is jeopardised by poor attendance.

The Academy aims to ensure that attendance for all pupils remains at 98% or higher. Attendance is a whole Academy initiative. Helping to create a pattern of regular attendance is everybody's responsibility: students; parents; siblings; and all members of Academy staff. If a student is absent from the Academy, parents must contact the Academy **before 9am** to provide a reason for absence for every day that the student is not in Sixth Form.

If a student is absent and there has been no contact from home by 9:10am, the Academy staff will call or text parents to inform home in the morning. **An additional session of independent study on Thursday and Friday afternoon (2.55pm-3.55pm) will be compulsory for all students who have attendance below 95% after the Autumn 1 half term.**

### 2022 A-Level results against attendance.

- Students with higher attendance attained higher grades at A Level







The diagram below highlights the whole academy approach to attendance monitoring and intervention.

Attendance	Statistical Impact
<b>98% - 100%</b>	Able to achieve their full potential
<b>95% - 98%</b>	Have missed two weeks of school. May drop between 1 – 0.5 Grades per subject.
<b>90% to 94.9%</b>	Have missed over a month of school. May drop between 1 – 2 Grades per subject.
<b>85% to 89.9%</b>	Have missed several months of education. Unlikely to pass any A-levels
<b>84.9%</b>	Student will lose their entitlement to continue their course.

#### **4.2 Attendance Monitoring and Intervention**

The Academy has an escalating approach to reinforcing high levels of attendance and intervening in respect of attendance concern. Attendance is monitored by the KS5 Pastoral team on a daily and weekly basis.

#### **4.3 Authorised and Unauthorised Absence**

If a student is absent from the Academy, it is vital that a parent contact the Academy by 9.10am to provide a reason for absence. This should be by telephone to the school reception.

Absence can only be authorised where there is good cause (e.g. attending hospital or a close relative's funeral). If no adequate reason for absence is provided, attendance will be recorded as unauthorised.

#### **4.5 Avoiding Holidays and Appointments during Term Time**

In order to maximise individual achievement, parents should avoid making routine appointments for students during the Academy day. Parents should not take family holidays during the term time period. The Local Authority has the power to fine parents if their child is absent from school without authorisation.

If a student does require an appointment during the school day we ask that they attend school either side of the appointment and do not take the entire day off. Where possible, please ensure appointments take place on Tuesday or Friday after 3pm, or after 1.10pm on Wednesday so your child does not miss timetabled lessons.

#### **4.6 Truancy**

Failure to attend a lesson or study period whilst in Sixth Form will result in the student losing the privilege to study with other students and the student will be required to study in isolation. Persistent truancy may lead to fixed term expulsion and loss of their place at the Sixth Form.

## 6. OASB Lunch

### 5.1 On-site and off-site lunch

All Sixth Form students are allowed to leave the Sixth Form for lunch. They may either bring a packed lunch or purchase food from outside of school. If the student receives free school meals, they will be able to collect a lunch that has been provided by the Sixth Form. Should they wish to do this they must register for this for the half-term. They are free to eat this within or outside of the Sixth Form building. Students are not allowed to eat within the Sixth Form at any time apart from lunch. Snacks will be available at break times if students wish to purchase them via parent pay.

Students are not allowed to bring the following items into the Sixth Form: energy drinks, chewing gum, or hot junk food.

Students will be able to swipe into the Sixth Form entrance throughout lunch. At 1:55pm their keycards will no longer work as students are late. Students who arrive back late from lunch will have to arrive through main school reception and will be registered as late on the door. Students will then be registered for compulsory study that afternoon for 30 mins + the number of minutes they were late.

### 5.2 Parent Pay

Parent Pay is the system used by Oasis Academy South Bank to ensure safe and secure payments of school meals, trips and deposits. This is done through the My Child At School app (MCAS) which is free to download. Each student has their own unique login that you as their parent or guardian can log onto to top up the account. Contact [patricia.lynch@oasissouthbank.org](mailto:patricia.lynch@oasissouthbank.org) with queries about how to set this up.

## 7. Achievement

Every assessment cycle students will be issued a report which outlines assessment scores. This will be based on the progress a student has made each cycle. Students will be given opportunities to reflect on their progress.

Intervention and support will be in place for any student who is not making the expected progress in a subject(s).

## 8. Rewards

Teachers will constantly be rewarding students based on effort, punctuality, attendance, progress and achievement within lessons as well as behaviour and contribution to the wider school community. Below are some of the ways that students will be rewarded:

- Classpoints for House Groups with a half termly rewards trip.
- Flexible learning hours on a Tuesday + Friday afternoon
- Verbal praise from teacher/Form Tutor/Head of Sixth Form/Principal
- Mention in assembly – shout out and round of applause
- Certificates
- Postcards
- Phone calls home to parents/guardians
- Giving the student a special responsibility
- Selecting students to represent the school – show visitors around and attend additional extra-curricular visits/ trips
- Reward trips
- Attendance vouchers

## 9. Bullying

Bullying or harassment is the use of deliberate aggression with the intention of hurting another person mentally or physically.

Oasis Academy South Bank has a zero-tolerance policy towards bullying and any incidents of bullying, both inside and outside of the school building, will be fully investigated and taken extremely seriously. The Academy has a confidential reporting service where students and parents can anonymously notify the Principal of incidents that have made them feel unsafe, unhappy, or unwelcome.

Bullying/harassment can be:

- Emotional – being unfriendly, excluding, tormenting (e.g. hiding books, threatening gestures);
- Physical – pushing, kicking, hitting, punching or any use of violence;
- Racist – racial taunts, graffiti, gestures;
- Sexual – unwanted physical contact or sexually abusive comments;
- Homophobic – focussing on the issue of sexuality;
- Because of learning or physical disabilities;
- Verbal – name-calling, sarcasm, spreading rumours, teasing because of individual characteristics;
- Cyber – all areas of internet use, such as e-mail, social media; and internet chat room misuse; or
- Mobile threats by text messaging & calls, misuse of associated technology, i.e. camera & video facilities, apps etc.

The following steps may be taken when dealing with incidents of bullying:

- If bullying is suspected or reported, the incident will be dealt with immediately by the Sixth Form team.
- A clear account of the incident will be recorded and given to Head of Sixth Form.
- The Head of Sixth Form or a Deputy Head of Sixth Form will interview all concerned and will record the incident.
- Parents will be kept informed.
- Sanctions will be used as appropriate.

**Students who have been bullied** will be supported by:

- Offering an immediate opportunity to discuss the experience with a member of staff of their choice.
- Reassuring the student.
- Offering continuous support and restoring self-esteem and confidence.
- Being kept continuously informed about how the incident is being dealt with so they are reassured about it not repeating.

Students who **have bullied** other members of our community will be helped by:

- Discussing what happened and discovering why the student became involved.
- Establishing exactly what was wrong about their behaviour and identifying what needs to change.
- Informing parents or guardians to help change the attitude of the student.

Depending on the severity of the incident, any of the following sanctions could be used:

- Official warnings to stop the behaviour
- Compulsory Study
- Extension
- Relocation
- Removal of student from certain times of the Sixth Form day (e.g. break/lunch withdrawal)
- Fixed-term exclusion
- Permanent exclusion

## 10. Academic Expectations and Wider Opportunities

### 10.1 Getting the basics right

Students will receive huge levels of support during their time at South Bank but are ultimately responsible for their learning and attainment. In order to be successful they must:

- Hand in their mobile phone during independent study.
- Be organised (bringing the right equipment and books as well as regularly organising their folders)
- Be punctual to lessons and be present in lessons
- Be collaborative. A-levels are significant step up from GCSE and require students to work with other and engage in class discussion.
- Be prepared. Students will receive large quantities of homework that needs effective time management and resilience to complete as well as regular assessments that must be prepared for. **Resits for failed exams take place after the normal school day not in lessons**, teachers will set the required pass mark prior to the exam.

### 10.2 Making the most of wider opportunities

There will be a wide range of extracurricular activities available as well as a lot of additional specialist support, with many staff members available at the end of the day. It is the student's responsibility to seek additional help and clarification of content.

Students will be sent numerous external opportunities to apply for including: Next Steps university preparation scheme; Sutton Trust Pathways programme; Sutton Trust university summer schools; Oxford's UNIQ Summer School; the Believe to Achieve programme; Proctor & Gamble's Next Steps programme; and The Amos Bursary. Students must be proactive in researching these programmes, applying to them, and requesting references from teachers. Examples of further additional opportunities are:

- |                                     |                        |
|-------------------------------------|------------------------|
| - Extended School Hours             | - The Elephant Group   |
| - Clubs and Societies               | - The Brilliant Club   |
| - Student Council- House Group Reps | - Internships          |
| - Mentoring & Tutoring              | - University Open Days |
| - Interventions & Revision sessions | - External Lectures    |

### 10.3 Work Experience

In the Summer 2 term following end of year exams, all students will attend a week's work experience in a professional environment. The work placement is a compulsory part of the South Bank curriculum. Your work placement will be organised by the Sixth Form team, although you will have the opportunity to organise your own earlier in the year if you so wish. You will uphold the highest standards of professionalism and be an ambassador for our community. At the end of the week you will take part in a professional networking event where you will have the opportunity to meet all the professionals involved in the scheme. **This is a golden opportunity that very few Sixth Forms offer.** The purpose of the work experience is for you to develop your professional soft skills (e.g. holding a professional conversation with a stranger) and be exposed to the world of work. Your placement may or may not related to your academic interests but you should attend with an open mind and aim to learn as much as possible from the week.

### 10.4 Plagiarism

Plagiarism of any kind is treated incredibly seriously. If a student plagiarises another student's work they will put their place at South Bank at risk and receive immediate sanctions.

## 11. Independent Study in Sixth Form

### 11.1 Independent Study Periods

Students will complete independent study with their House Group. They will be in either; Scholarship, Transformation, Aspiration or Inclusion.

All students completing three A-levels have one or two periods per day available for independent study. This will normally be time for students to complete homework, but well-organized students will also use this time to effectively revise challenging topics difficult, prepare for assessments, research their next step, and develop personal study skills.

### 11.2 Expectations for behaviour in Independent Study:

- Silent work. Any conversations should be whispered, about the work, like in a university library, so that the conversation cannot be heard by any other students.
- Phones must be in your bag and off, music is not permitted.
- All students must have their school iPads charged in school. No other screens are permitted.
- Headphones are permitted when listening to instructional videos. Supervising teachers may ask you to put these away and switch any music off.
- There will be a secure phone box on supervising teacher's desk for students to use. Supervising teachers will ask you to put your phones in the box at the start of the study period.
- Polite greetings and gratitude to staff are expected. The supervising teacher may give you a reminder of expectations at the start. Teachers give up their time to supervise Independent Study and we expect our students to show their thanks. This is a good chance to build relationships with teachers who don't necessarily teach you every day.
- Perfect uniform (no coats, no hoodies) as in normal lessons.
- Punctual start. You may be placed in compulsory study at the end of the day for 30mins + however many minutes late. The supervising teacher will take a register.

### 11.3 Expectations for work:

- Written work must be completed.
- Typing work in a document on an iPad is also permitted. Supervising teachers may wish to ask you what you are doing and you will briefly explain.
- We do NOT permit listening/watching/reading without taking notes.

## 12. Parental Contact

### 12.1 My Child At School (MCAS):

'MyChildAtSchool' an app and internet-based service that gives you more information about your child's progress, behaviour and attendance, keeps you up-to-date with school news and will allow you to provide school-related parental consent in a more accessible manner. The app will allow you to see how many rewards you child is receiving, keep a track on their daily attendance and enable you to instantly access school letters and communications. It is essential that you have access to MCAS as this is our primary way of communicating with parents.

### **Oasis Academy South Bank Sixth Form School Day Times**

I understand that the Oasis Academy South Bank Sixth Form day runs from 8.00am until 5.30pm, with compulsory hours between 9:10am and 3:55pm. All students may attend during the extended hours. I understand that I may be required to come in before 9.10am and leave after 3.55pm if I do not follow the behavioral expectations or fall behind with studies.

### **Oasis Academy South Bank Study outside of lesson time**

I understand that I may use the Sixth Form to study between the hours of 8.30am and 9.10am and 3.55pm and 5.30pm. Parents will not be notified of attendance but reception will be open and contactable.

### **Oasis Academy South Bank Expectations**

I understand that if I do not follow the behaviour expectations (stated in previous sections) I may have to attend Compulsory Study until 5.30pm.

### **Mobile Phones**

**I understand that students are allowed to have their mobiles on their person but switched off and out of sight.** Students should not have mobile phones out in the Sixth Form block during lesson time. I understand that I must hand in my mobile during independent study. If I do not comply with this rule I may have my device confiscated for the day or week.

### **Drug and Alcohol Education**

As part of the PSHCE curriculum, students will participate in a Preventative Drug and Alcohol Education program. Students will be presented with knowledge, attitudes and skills that will enable them to understand the use, misuse, and the possible harm associated with all drugs including medicines and study drugs.

### **Sex Education**

As part of the PSHCE curriculum, students will participate in sex education.

### **Permissions Slips**

As a form of communication with parents and guardians, the school will sometimes send students home with letters or email parents to fill out Forms online. Every permission letter or form will have a return date. I understand that if permission is not given by the deadline the student may lose their place on a course/trip even if a deposit has been paid.

### **Attendance and Punctuality:**

I understand that I must arrive at Sixth Form by 9:10am. If I am late, I will stay for Compulsory Study for **30 minutes + the number of minutes that I was late**. Should my attendance fall below 95% I will attend additional sessions on Thursday and Friday afternoon between 2:55-3:55pm to catch up on missed work.

Should I truant from a lesson or independent study, I understand that I will spend a day in Relocation.

### **Lunch**

I understand and accept the following responsibilities for the Oasis Academy South Bank Sixth Form lunch contract.

1. Whilst out in our local community, my professional dress must complete and be immaculate.
2. I must be kind and polite to everyone in our local community.
3. I must not make excessive noise or leave any litter whilst out in our local community.
4. I must return to Sixth Form by 1:55pm every day. Lateness for any reason including bad weather, crowded restaurants, traffic, etc. is not acceptable. (No parent excuse for lunch lateness will be accepted.)
5. I understand this privilege includes only current OASB Sixth Form students. I must not spend any time outside of Sixth Form with students from any other schools or colleges during lunch time.
6. I will not bring chewing gum into the Sixth Form building.
7. I will clean up any litter from food that I eat.
8. I will keep my attendance and punctuality above the Sixth Form's required 95%.
9. I will ensure the quality of work in in line with the Sixth Form's expectations.



### **Maintaining academic standards**

Should my attendance, punctuality, behaviour, or quality of work drop below key expectations, I will lose the privilege to leave the Sixth Form at lunch time or early finish.

### **Professional Dress**

I understand that following entry into the Sixth Form I must be in professional dress (as described above). I understand that it is important that I am dressed appropriately for the professional environment that I will be working in. This will include clothing, shoes and jewelry appropriate for the workplace. If students are dressed inappropriately, they be asked to return home and change before continuing their education on site.

### **Student ID Cards and Textbooks**

I understand that any lost ID cards will incur a £10 charge.

Permission:

STUDENT NAME: \_\_\_\_\_

PARENT NAME: \_\_\_\_\_

Please carefully read and tick each box to show you have read and understood the text below.

I understand that in the unlikely event of extreme circumstances e.g. flooding, extreme weather, an outbreak of Covid-19 etc. the academy may need to close (for either one or more year groups or for all students) at short notice to ensure the safety of students and staff. In this scenario, the academy will send out an email and text message to parents/carers approximately one hour before dismissing students. Should this situation arise, I give permission for my son/daughter to go home on their own.

Parent and Student Signature: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_



Please carefully read and sign each of the below to show you agree, accept, and understand.

### **Oasis Academy Sixth Form**

You and your child have given consent for the following:

#### **Oasis Academy South Bank Sixth Form Early Closure**

☐

I give permission for my child to be dismissed at 12.30pm on days with early finishes as on the school website.

#### **Internet Access Contract 2022/2023**

☐

Students will have the opportunity to regularly access the internet including email accounts as part of their learning at Oasis Academy South Bank. Students will be allowed to access web sites that relate directly to their research topic or area of study. Students who accidentally encounter web sites that are considered offensive or in any way inappropriate should report them to the supervising adult immediately. In addition, students do not have permission to download any material such as software, games and music.

I give my child permission to access the internet at the Academy. I have discussed the correct use of the internet and email accounts with my child who understands that internet access is for the purpose of learning and knows that he/she will be excluded from using the internet and email accounts if found to be visiting inappropriate sites or downloading materials of any kind.

#### **Local Trips, Visits and Excursions**

☐

Two university visits per year are allowed per student. An authorization request form needs to be completed in order for these visits to be authorized. Parents will take responsibility for students travel and safety on these visits.

'Local trips' refers to any excursions where students will travel between London zones, either walking, by public transport or taxi. Local trips will take place within the Academy day (8.00-6.00pm). You will be provided with a separate consent form for trips beyond London which take place outside of Academy hours.

'Local trips' refers to any excursions where students will travel between London zones, either walking, by public transport or taxi. Local trips will take place within the Academy day (between 8:00am and 6.00pm). You will be provided with a separate consent form for trips beyond London which take place outside of Academy hours.

Oasis Academy South Bank students will be given the opportunity to participate in local excursions that support the Academy curriculum. Examples of these visits include trips to local theatres, art galleries and museums or local businesses. Your child will also be required to regularly attend offsite lessons at our local sports facilities. These excursions will involve walking to local venues, students will be closely supervised by teaching staff and volunteers. If the trip changes the school day times you will be notified.

I hereby give my child permission to participate in all local excursions organised by Oasis Academy South Bank. I understand that these excursions will involve travelling, under close supervision, to different venues. I also understand that the safety of my child will be carefully considered in planning the excursion and that all excursions will have the approval of the Academy Principal.

Parent and Student Signature: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_

### Student Participation in Media Coverage

*I give my consent for the use of my personal data for the following:*

	Yes	No
Name to be used on the academy's website, printed publications and local media		
Image/video to be used in the academy (for example, in wall-mounted displays)		
Image to be used in printed the academy's publications (for example, the academy prospectus)		
Image/video to be used on the Academy's website, social media channels, and in local media		
Image to be used in Oasis Community Learning's printed publications (for example, a brochure or job advert)		
Image/video to be used on Oasis Community Learning's website, social media channels, and in local media		
Image/video to be taken by, or used in circulation to, other parents (for example, at school events)		
Biometric data (for example, fingerprints) to be processed		

Student Signature: \_\_\_\_\_